



Building Inspector I/II

Application Deadline: November 8, 2011

Salary: \$1,972 - \$2,782 Bi-weekly

Selection Process

Application deadline: November 8, 2011

The application process requires an application, resume, and a completed supplemental questionnaire.

Applications will be reviewed to determine that they are filed in a timely manner and are complete. Applicants who meet the minimum qualifications will be invited to a **written test on November 17, 2011**.

Those considered most qualified will be invited to continue in the selection process. Not all applicants will be called for an oral interview. Panel interviews are tentatively scheduled for the **week of November 28, 2011**.

The written test scores from this recruitment will remain on file for a period of 12 months. Applicants will be permitted to take the written test 1 time within a 12 month period.

How to Apply

We encourage you to use the city's online application process. Interested candidates can apply for this position and obtain additional information at:

www.carlsbadca.gov

City of Carlsbad HR Department

1635 Faraday Ave.

Carlsbad, CA 92008

Phone 760-602-2440

Fax 760-602-8554

hr@carlsbadca.gov

Please note that references will not be contacted until the very end of the process and with the permission of the candidate.

The City of Carlsbad is an Equal Opportunity/ADA Employer and values diversity at all levels of the organization.



Supplemental Questionnaire

Instructions: Type your responses on no more than two 8 ½" x 11" pages. It is important that you respond to each question concisely. Resumes will not be accepted in lieu of submitting answers to this supplemental questionnaire, but may be included in addition to the required application materials. Please include the following statement at the bottom of your supplemental questionnaire along with your signature and date, "I declare the statements on this application and questionnaire are true and complete to the best of my knowledge and belief."

1. Please answer Yes or No: Do you have 2 years progressively responsible experience in a variety of building construction or related inspection work?
2. List your current certifications related to building inspection.
3. List the number of years of experience you have performing building inspection on industrial/commercial building and single and multi-family residences.
4. Describe a specific instance where you used your interpersonal relationship skills to resolve a conflict in a professional setting.
5. Describe a specific instance where you demonstrated your commitment to fairness in a professional setting.
6. Describe a specific instance where you demonstrated your commitment to honesty in a professional setting.
7. Describe your view of how an inspector would manage rather than inspect a project.

CARLSBAD, *California*

Carlsbad is for those who appreciate the many benefits and pleasures of living, working or simply spending time in a community that sets high standards for itself.

The city is ideally situated in north San Diego County where a great climate, beautiful beaches, lagoons, and abundant natural open space, combine with world class resorts, family attractions, well-planned neighborhoods, a diverse business sector and a charming village atmosphere combine to create the ideal California experience.

Covering nearly 42-square miles, the City of Carlsbad is currently home to nearly 107,000 residents. Carlsbad is experiencing transition from growth to a moderate construction level as the city approaches build-out. Thanks to an award winning growth management plan, the city features infrastructure and services that keep pace with development and promote an excellent quality of life. Fully 40 percent of the city has been set aside as permanent open space.

The City of Carlsbad is recognized by the San Diego Society for Human Resources Management and the Employers Group for Workplace Excellence and was named one of the best places to work in San Diego.

About the Position

The **Building Inspector I/II** will inspect building and structures at various stages of construction, assist in the review of building plans and specifications, enforce building, plumbing, electrical and zoning codes and law, including the newly adopted Green Building Code and California Residential Code. This position has a 5 day/40 hour workweek.

Examples of Duties

- Make field inspections of industrial, commercial, and residential buildings during various stages of construction and remodeling.
- Issue permits for work to be performed.
- Assist in checking of building plans.
- Make field reviews of plans and specifications.
- Ascertain conformance with the California Building Standards Code and related provisions of the State Plumbing, Electrical and Mechanical Codes and County Health ordinances.
- Confer with architects, contractors, and the general public in the field and in the office. Explain and interpret code requirements.
- Keep records and prepare reports
- Coordinate plan review with other City departments and with outside agencies.
- Implement provisions of Best Management Practices and enforcement of the City's Storm Water Permit.
- Develop skills and knowledge related to inspection of residential fire sprinkler systems.
- Must be available to work overtime as needed.

Experience and Education

To be qualified at the Building Inspector I level:

A typical way to obtain the required knowledge and abilities would be:

- Graduation from high school and previous experience in the Construction industry.

To be qualified at the Building Inspector II level:

The candidate should also have the equivalent of:

- A minimum of 2 years progressively responsible experience in a variety of building construction work or related inspection work.
- Experience inspecting all types of building construction including commercial, industrial, and residential buildings.
- Possession of a current certification as a Building Inspector by the International Code Council (ICC) and 3-5 years of experience as a building inspector with a government jurisdiction is desirable.

For a complete list of required knowledge and abilities, please see the full job descriptions at:

www.carlsbadca.gov/hr

Compensation and Benefits

The salary for the position is \$1,972 - \$2,782 bi-weekly depending upon the qualifications and experience of the selected candidate. In addition, benefits include: medical, dental and life insurance; paid leave including holidays, vacation, and sick leave; voluntary participation in an AD&D plan, deferred compensation, and participation in the CalPERS Retirement Plan.

